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Name of Insurance Company to which Application is made (herein called the "Insurer")

### Directors, Officers and Private Company Liability Insurance Policy

# Private Collection<sup>®</sup> Application for eWriter (for employers of less than 250 employees)

Name of Insurance Policy to which Application is applicable

#### NOTICE: THE POLICY PROVIDES THAT THE LIMIT OF LIABILITY AVAILABLE TO PAY JUDGEMENTS OR SETTLEMENTS SHALL BE REDUCED BY AMOUNTS INCURRED FOR LEGAL DEFENSE. FURTHER NOTE THAT AMOUNTS INCURRED FOR LEGAL DEFENSE SHALL BE APPLIED AGAINST THE RETENTION AMOUNT.

IF A POLICY IS ISSUED, IT WILL BE ON A CLAIMS-MADE BASIS.

### **GENERAL INFORMATION**

1.	Name and Address of Ap	pplicant					
2.	Domicile State State of Incorporation						
3.	Primary Nature of Busin						
4.	What coverage is the Ap						
[	Directors and Officers	Employment Practi	ices				
5.	Is the total combined em	YesNo					
6.	Does the Applicant curre	YesNo					
	Expiration date of current						
	Current Carrier						
	Coverage	Limits	Continuity Date				
	Directors and Officer						
	Employment Practice	es					
7.	7. There has not been nor is there now pending any claim(s) against the Applicant, its						
	Subsidiaries, or any Dire	ctor, Officer or Employe	e of the Applicant or its Subsidiaries,				
	arising out of: (1) any Di	irector, Officer, Employe	e or entity liability matter; or (2) any matter				
	claimed against any pers	on proposed for insuranc	e in his or her capacity as a Director,				
	Officer or Employee. (If Yes, Please attach complete details)						
8.	Does the Applicant, its S	ubsidiaries, or any Direc	tor, Officer or Employee of the	YesNo			
	Applicant and its Subsidi						
	rise to a Claim under the proposed policy? (If Yes, Please attach complete details)						
	It is agreed that with respect to Questions 7 and 8 above, if such knowledge, information or involvement						
9.			cluded from the proposed coverage. n-renewed any similar insurance?	YesNo			

\*Missouri Applicants need not reply.

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	INANCIAL INFORMATION case provide the following financial information for the Applicant and its Subsidiaries.					
Bas	used on Financial Statements Dated:/(Year/Month)					
10.	. Total Assets \$					
11.	. Total Liabilities \$					
12.	. Is the Applicant currently operating with a positive retained earning?	les No				
13.	3. Has any auditor issued a "going concern" opinion for the Applicants or any of its SubsidiariesYesNo					
14	financial statements?					
	. Revenues (Most recent year)  \$   Net Income orNet Loss  \$					
	Net Income orNet Loss \$ Years of Operation?Less than 1 year1-3 years3-5 yearsOver 5 years					
16.	rears of Operation?Less than 1 year1-5 years5-5 yearsOver 5 years					
DI	IRECTORS AND OFFICERS INFORMATION					
1.	Are any of the Applicants securities or those of its Subsidiaries publicly traded or subject	lesNo				
	to public reporting under the Securities Exchange Act of 1934?					
2.	Do all shareholders that own 25% or more of the voting shares, either directly or beneficially,	lesNo				
	have a representative on the board of directors?					
3.	Within the last 12 months, has the Applicant or any of its Subsidiaries had any private placement? None Ar	nount:\$				
	If Yes, please provide the amount of proceeds from the private placement.					
4.	Within the next 6 months, is the Applicant or any of its Subsidiaries anticipating any private	les No				
	placement in excess of \$25,000,000?					
5.	Does the Applicant or any of its Subsidiaries provide services to its customers or clients for	lesNo				
	a fee or compensation?					
6.	Does the Applicant or any of its Subsidiaries act as a general partner in any partnership?	lesNo				
	MPLOYMENT PRACTICES INFORMATION ease provide the following information regarding Employees, including Director and Officers of the Applicant and its Subsid	iaries.				
1.	Number of full-time employees in:					
	CA: DC: TX & MI: All other states:					
1a.	. Number of part-time, seasonal and temporary employees in:					
	CA: DC: TX & MI: All other states:					
2.	What percentage of employees have been involuntarily terminated (with or without cause)					
	within the last 24 months?					
	None0-10%10-25%Over 25%					
3.	Has the Applicant or any of its Subsidiaries had any employee layoffs or early retirements in the					
	last 12 months, or does the Applicant or any of its Subsidiaries antic ipate undergoing any employee					
	layoffs or early retirements in the next 12 months? If Yes, what is the percentage compared to the					
	entire employee force?1-10%10-25%Over 25%					
4.	Does the Applicant and its Subsidiaries have a Human Resource or Personnel Department?	lesNo				
5.	Does the Applicant and its Subsidiaries have an Employee Handbook which is distributed to all	lesNo				
	employees?					

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\_\_\_Yes \_\_\_No

6. Has the Applicant and its Subsidiaries adopted and implemented discrimination and sexual harassment processes and procedures (including formal procedures for handling and reporting of complaints)?

## POLICY COVERAGE DETAILS

1.	Amount of aggregate limit requested:	\$
2.	Self-Insured Retention for D&O (Non-Indemnifable Loss):	\$None
3.	Self-Insured Retention for D&O (Indemnifable Loss):	\$
4.	Self-Insured Retention for D&O Corporate Liability:	\$
5.	Self-Insured Retention desired for EPLI:	\$

## ATTACHMENTS

- 1. Completed, Signed and Dated Original eWriter Application.
- 2. Copy of the indemnification provisions of the charter and the by-laws.
- 3. Copy of Employee Handbook and Human Resources Manual
- 4. Latest Financials with Treasurers Warranty Letter if not audited.
- 5. Mainform from current carrier (if applicable).
- 6. List of all direct and indirect Subsidiaries, include as to each the nature of business operation, percentage of ownership and whether such Subsidiaries are domestic or foreign.
- 7. List of all Directors and Officers of the Applicant and its Subsidiaries and as to each provide any affiliations with other corporations.

eWriter<sup>sm</sup>

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THE UNDERSIGNED AUTHORIZED OFFICER OF THE APPLICANT DECLARES THAT THE STATEMENTS SET FORTH HEREIN ARE TRUE. THE UNDERSIGNED AUTHORIZED OFFICER AGREES THAT IF THE INFORMATION SUPPLIED ON THIS APPLICATION CHANGES BETWEEN THE DATE OF THIS APPLICATION AND THE EFFECTIVE DATE OF THE INSURANCE, HE/SHE (UNDERSIGNED) WILL, IN ORDER FOR THE INFORMATION TO BE ACCURATE ON THE EFFECTIVE DATE OF THE INSURANCE, IMMEDIATELY NOTIFY THE INSURER OF SUCH CHANGES, AND THE INSURER MAY WITHDRAW OR MODIFY ANY OUTSTANDING QUOTATIONS AND/ORAUTHORIZATIONS OR AGREEMENTS TO BIND THE INSURANCE.

SIGNING OF THIS APPLICATION DOES NOT BIND THE APPLICANT OR THE INSURER TO COMPLETE THE INSURANCE, BUT IT IS AGREED THAT THIS APPLICATION SHALL BE THE BASIS OF THE CONTRACT SHOULD A POLICY BE ISSUED, AND IT WILL BE ATTACHED TO AND BECOME PART OF THE POLICY.

ALL WRITTEN STATEMENTS AND MATERIALS FURNISHED TO THE INSURER IN CONJUNCTION WITH THIS APPLICATION ARE HEREBY INCORPORATED BY REFERENCE INTO THIS APPLICATION AND MADE A PART HEREOF

NOTICE TO ARKANSAS APPLICANTS: "ANY PERSON WHO KNOWINGLY PRESENTS A FALSE OR FRAUDULENT CLAIM FOR PAYMENT OF A LOSS OR BENEFIT, OR KNOWINGLY PRESENTS FALSE INFORMATION IN AN APPLICATION FOR INSURANCE IS GUILTY OF A CRIME AND MAY BE SUBJECT TO FINES AND CONFINEMENT IN PRISON." NOTICE TO COLORADO APPLICANTS: "IT IS UNLAWFUL TO KNOWINGLY PROVIDE FALSE, INCOMPLETE, OR MISLEADING FACTS OR INFORMATION TO AN INSURANCE

COMPANY FOR THE PURPOSE OF DEFRAUDING OR ATTEMPTING TO DEFRAUD THE COMPANY. PENALTIES MAY INCLUDE IMPRISONMENT, FINES, DENIAL OF INSURANCE, AND CIVIL DAMAGES. ANY INSURANCE COMPANY OR AGENT OF AN INSURANCE COMPANY WHO KNOWINGLY PROVIDES FALSE, INCOMPLETE, OR MISLEADING FACTS OR INFORMATION TO A POLICYHOLDER OR CLAIMANT FOR THE PURPOSE OF DEFRAUDING OR ATTEMPTING TO DEFRAUD THE POLICYHOLDER OR CLAIMANT WITH REGARD TO A SETTLEMENT OR AWARD PAYABLE FROM INSURANCE PROCEEDS SHALL BE REPORTED TO THE COLORADO DIVISION OF INSURANCE WITHIN THE DEPARTMENT OF REGULATORY AUTHORITIES."

NOTICE TO DISTRICT OF COLUMBIA APPLICANTS: "WARNING: IT IS A CRIME TO PROVIDE FALSE OR MISLEADING INFORMATION TO AN INSURER FOR THE PURPOSE OF DEFRAUDING THE INSURER OR ANY OTHER PERSON. PENALTIES INCLUDE IMPRISONMENT AND/OR FINES. IN ADDITION, AN INSURER MAY DENY INSURANCE BENEFITS IF FALSE INFORMATION MATERIALLY RELATED TO A CLAIM WAS PROVIDED BY THE APPLICANT." NOTICE TO FLORIDA APPLICANTS: "ANY PERSON WHO KNOWINGLY AND WITH INTENT TO INJURE, DEFRAUD, OR DECEIVE ANY INSURER FILES A STATEMENT OF CLAIM OR NALTON CONTRADED TO A DECEMPTION DE DECEMPTION DE DE DECEMPTION DE DE DECEMPTION DE DEDUCTION DE DECEMPTION DE DEDUCTION DE

AN APPLICATION CONTAINING ANY FALSE, INCOMPLETE OR MISLEADING INFORMATION IS GUILTY OF A FELONY IN THE THIRD DEGREE." NOTICE TO KENTUCKY APPLICANTS: "ANY PERSON WHO KNOWINGLY AND WITH INTENT TO DEFRAUD ANY INSURANCE COMPANY OR OTHER PERSON FILES AN APPLICATION FOR INSURANCE CONTAINING ANY MATERIALLY FALSE INFORMATION, OR CONCEALS FOR THE PURPOSE OF MISLEADING, INFORMATION CONCERNING ANY FACT MATERIAL THERETO, COMMITS A FRAUDULENT INSURANCE ACT, WHICH IS A CRIME."

NOTICE TO LOUISIANA APPLICANTS: "ANY PERSON WHO KNOWINGLY PRESENTS A FALSE OR FRAUDULENT CLAIM FOR PAYMENT OF A LOSS OR BENEFIT OR KNOWINGLY PRESENTS FALSE INFORMATION IN AN APPLICATION FOR INSURANCE IS GUILTY OF A CRIME AND MAY BE SUBJECT TO FINES AND CONFINEMENT IN PRISON." NOTICE TO MAINE APPLICANTS: "IT IS A CRIME TO KNOWINGLY PROVIDE FALSE, INCOMPLETE OR MISLEADING INFORMATION TO AN INSURANCE COMPANY FOR THE

PURPOSE OF DEFRAUDING THE COMPANY. PENALTIES MAY INCLUDE IMPRISONMENT, FINES OR A DENIAL OF INSURANCE BENEFITS." NOTICE TO NEW JERSEY APPLICANTS: "ANY PERSON WHO INCLUDES ANY FALSE OR MISLEADING INFORMATION ON AN APPLICATION FOR AN INSURANCE POLICY IS SUBJECT TO CRIMINAL AND CIVIL PENALTIES."

NOTICE TO NEW MEXICO APPLICANES." ANY PERSON WHO KNOWINGLY PRESENTS A FALSE OR FRAUDULENT CLAIM FOR PAYMENT OF A LOSS OR BENEFIT OR KNOWINGLY PRESENTS FALSE INFORMATION IN AN APPLICATION FOR INSURANCE IS GUILTY OF A CRIME AND MAY BE SUBJECT TO CIVIL FINES AND CRIMINAL PENALTIES.

NOTICE TO NEW YORK APPLICANTS. "ANY PERSON WHO KNOWINGLY AND WITH INTENT TO DEFRAUD ANY INSURANCE COMPANY OR OTHER PERSON FILES AN APPLICATION FOR INSURANCE OR STATEMENT OF CLAIM CONTAINING ANY MATERIALLY FALSE INFORMATION, CONCEALS FOR THE PURPOSE OF MISLEADING, INFORMATION CONCERNING ANY FACT MATERIAL THERETO, COMMITS A FRAUDULENT INSURANCE ACT, WHICH IS A CRIME, AND SHALL ALSO BE SUBJECT TO A CIVIL PENALTY NOT TO EXCEED FIVE THOUSAND DOLLARS AND THE STATED VALUE OF THE CLAIM FOR EACH SUCH VIOLATION."

NOTICE TO OHIO APPLICANTS: "ANY PERSON WHO, WITH INTENT TO DEFRAUD OR KNOWING THAT HE IS FACILITATING A FRAUD AGAINST AN INSURER, SUBMITS AN APPLICATION OR FILES A CLAIM CONTAINING A FALSE OR DECEPTIVE STATEMENT IS GUILTY OF INSURANCE FRAUD." NOTICE TO OKLAHOMA APPLICANTS: "WARNING: ANY PERSON WHO KNOWINGLY, AND WITH INTENT TO INJURE, DEFRAUD OR DECEIVE ANY INSURER, MAKES ANY

CLAIM FOR THE PROCEEDS OF AN INSURANCE POLICY CONTAINING ANY FALSE, INCOMPLETE OR MISLEADING INFORMATION IS GUILTY OF A FELONY" (365:15-1-10, 36 §3613.1)

NOTICE TO PENNSYLVANIA APPLICANTS: "ANY PERSON WHO KNOWINGLY AND WITH INTENT TO DEFRAUD ANY INSURANCE COMPANY OR OTHER PERSON FILES AN APPLICATION FOR INSURANCE OR STATEMENT OF CLAIM CONTAINING ANY MATERIALLY FALSE INFORMATION OR CONCEALS FOR THE PURPOSE OF MISLEADING, INFORMATION CONCERNING ANY FACT MATERIAL THERETO COMMITS A FRAUDULENT INSURANCE ACT, WHICH IS A CRIME AND SUBJECTS SUCH PERSON TO CRIMINAL AND CIVIL PENALTIES.

NOTICE TO VIRGINIA APPLICANTS: "IT IS A CRIME TO KNOWINGLY PROVIDE FALSE. INCOMPLETE OR MISLEADING INFORMATION TO AN INSURANCE COMPANY FOR THE PURPOSE OF DEFRAUDING THE COMPANY. PENALTIES INCLUDE IMPRISONMENT, FINES AND DENIAL OF INSURANCE BENEFITS

Signed\_ (Applicant)

	(	
Date		

Corporation

(Must be signed by Chairman of the Board or President)

(Corporate Seal)

Attest\_ Broker Address

Please read the following statement carefully and sign where indicated. If a policy is issued, this signed statement will be attached to the policy.

The undersigned authorized officer of the Applicant hereby acknowledges that he/she is aware that the limit of liability contained in this policy shall be reduced, and may be completely exhausted, by the costs of legal defense and, in such event, the insurer shall not be liable for the costs of legal defense or for the amount of any judgment or settlement to the extent that such exceeds the limit of liability of this policy.

The undersigned authorized officer of the Applicant hereby acknowledges the he/she is aware that legal defense costs that are incurred shall be applied against the retention amount.

Signed\_ (Applicant)

Date

Title

Title

(Must be signed by Chairman of the Board or President)